

VILLAGE DISTRICT  
DESIGN ADVISORY  
COMMITTEE/  
ARCHITECTURAL REVIEW  
BOARD

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TOWN HALL ANNEX  
238 Danbury Road  
Wilton, Connecticut 06897

Robert Sanders, AIA, Chairman  
Samuel Gardner, AIA, Vice-Chairman  
Laura Noble Perese, Secretary  
John Doyle, AIA  
Kevin Quinlan, AIA

Village District Design Advisory Committee/ Architectural Review Board

Minutes

November 4, 2021, 5:00PM

Electronic Call In Meeting

PRESENT: Rob Sanders, AIA, Chairman, Laura Perese, Kevin Quinlan, AIA Sam Gardner, AIA, Vice Chairman, John Doyle, AIA

Also Present: Michael Wrinn, Town Planner

**I – Architectural Review Board**

Chairman Sanders called the meeting of the Architectural Review Board to order at 5:03 pm.

**1. Caraluzzi's, 920 Danbury Road, Alternate Sign Package Review**

Attorney Jay Klein represented the applicants and presented the proposed signs, starting with the panel to replace an existing panel in the roadside monument sign. He stated that the alternate sign package was approved by P & Z in 2012 and that all signs would continue to be externally lighted.

R. Sanders was looking for commonality of background panels for the signage on the building and photos were shown of the building; recommended a box the same size as the existing cleaners sign, even if it matched the color of the existing building.

Laura P. appreciates the building and use but would like to see an update to the building façade.

Discussion if all the signs on the building were needed. Applicant confirmed that the drive thru would not be used.

The Chair wished them luck on the new business.

## **2. Town of Wilton, 238 Danbury Road, Police Dept Building – Pre-Application Review**

Chris Burney, Wilton Dir Public Works, Facilities Director and Energy Management Director introduced the project. The architect, Jeff McElrany went over the general scope, and how they got to this simplified form, taking the site and budget into consideration. Explained materials, metal roof, possible metal siding in rear.

R. Sanders asked if the entrance was secure. It came out that the first floor training room would not likely be used as a community due to possible security issues. L. Perese asked if any plans to upgrade other buildings on campus. C. Burney explained that as directed by the First Selectwoman, they are coming up with a list of needed items for the remaining campus; looking at long term issues like electrical distribution system, insulation, roof repairs on the annex.

Will be keeping Dispatch in house in order to keep the lights on at night and the building occupied. K. Quinlan said he liked this version of the building better than the original.

S. Gardner expressed that this sets a higher mark for any future work on the campus. L. Perese agreed is a precedent setting building. J. Doyle wondered if possible to differentiate between the front and rear buildings a little more. Discussion over glazing under WPD sign, if it was too much. Asked if a more durable surface material should be installed at the rear car port which would receive heavy use.

Overall, the Board feels they are going in a positive direction and this early input benefits the process.

## **3. ASML, 77 Danbury Road, Rear addition for cafeteria renovation Formal Application**

Attorney James Murphy, representing ASML, looking to a second floor rear cafeteria addition to the existing building. Jason Domena, facility director, explained the growth of the company and the need, allows a better shipping department under the new addition. Noted that there would be no additional employees. Ray Walker the project architect explained the layout and exterior, which is similar to the existing newer rear façade. Discussion over outdoor dining and loading dock, some elements of the design concerning the extended wing to the south.

The Board found no objections to the project but suggested that the possibility of additional plantings along the railroad be explored.

## **4. CH Danbury Rd Assocs/Osman Wilton, LLC, 249 Danbury Rd Alt Signage Package**

Mike Taranova of ABC Signs presented for the owners, looking for a single wall sign at the top of the building, with no lighting provided. After discussion, the Board recommended moving the sign slightly to the left, towards the end of the building, getting it more centered around the columns of the building.

The meeting of the ARB was adjourned at 6:52 pm.

**\*Minutes have not been reviewed by this committee and may be subject to revisions in future minutes. Full audio recordings of meeting is available at: [www.wiltonct.org/tv/index.htm](http://www.wiltonct.org/tv/index.htm)**