

**TOWN OF WILTON  
WATER POLLUTION CONTROL AUTHORITY  
Wednesday, May 8, 2013, Town Hall Meeting Room B  
REGULAR MEETING**

**PRESENT:** William Brennan, Rich Tomasetti, Andy McNee, Don Grunewald

**ABSENT:** Eric Fanwick

**ALSO PRESENT:** Sandra Dennies, Tom Thurkettle, Michael Ahern, Casey Healey, Holt McChord, Jan Andras, David Cristini (and children)

**Approval of Minutes:** Upon motion by Mr. Grunewald, the minutes of the 4/17/13 meeting were unanimously approved.

**Wolfpit Road Sewer Project Update** – Mr. Thurkettle reported that the sewer extension has been completed and the school has been hooked up and operating for a week. Paving is yet to be done. Costs are still being calculated but there is an expected \$70,000 - \$100,000 overrun. At the Miller Driscoll School, there is an opportunity to utilize the cleared area for the sewer to create an access road to the rear of the building, which will require putting down processed stone. The Fire Department and other emergency departments have wanted a rear access to the school for several years.

**School Sisters of Notre Dame Sewer Project** – Engineer Holt McChord presented revised drawings and advised that he staked the property today. He will be going to the Inland Wetlands Commission tomorrow evening with this revised route. Mr. Thurkettle and Mr. Ahern have reviewed and agree with the revision. This revision will require temporary construction easements.

Mr. Grunewald moved to approve the application by the School Sisters of Notre Dame, subject to final review by the Department of Public Works. Motion seconded and unanimously carried.

**FOG Program Update** – Mr. Ahern reported that 91% of users have registered and 71% of those are in compliance. He will create a list of names of those who have not responded at all, those who have issues and those who are near to compliance. Mr. Brennan suggests sending a letter advising that fines are imminent and give a cut-off date for replies.

**WPCA Budget** – Ms. Dennies distributed copies of the proposed FY 2014 WPCA budget. She advised that a maintenance budget is very necessary, and proposed that the current year's amount of \$25,000 be repeated next year. Assessment funds can

only be used for debt service or new sewers. Regarding the FY 14 budget, it is recommended that user fees be kept at the same rate as FY 2013.

Mr. Brennan moved to hold a public hearing on the FY 2014 WPCA Budget and proposed User Fees, on June 13, 2013 at 5:00 pm at Wilton Town Hall. Motion seconded and unanimously carried. Mr. Brennan is unavailable on 6/12/13 which is the regular date for the June meeting. All agreed to move the next meeting to 6/13/13.

Mr. Thurkettle suggests putting \$2,500 into the line for engineers/architects. It was decided to move that amount from the account for legal fees to the account for professional services and not change the bottom line.

**Other Business** – Mr. Brennan advised that he will make arrangements for Mr. McNee to visit the Norwalk Treatment Facility, as he missed the tour taken by the other members.

**Public Comment** – Mr. David Cristini, 368 Belden Hill Road lives across from the School Sisters and recently learned of the sewer extension. The area where he lives has a lot of wetlands and he has talked with some of his neighbors about requesting an extension for their area. He was advised that the School Sisters project has been in the works for several years and is a private sewer, privately funded. It was suggested that he go through the process - come back to the Authority with drawings, a list of how many residents would be interested in connection and condition of current septic systems. Mr. Thurkettle and Mr. Ahern can assist him with getting copies of maps.

Having no further business, the meeting was adjourned at 6:00 p.m.

Jan Andras  
Clerk Pro Tem

att: FY 2014 WPCA Budget  
FY 2014 User Fees

# **Wilton Water Pollution Control Authority** **Proposed FY 2014 Budget**

**FY13                  FY14**

<u>Expenses:</u>	<u>\$    708,282</u>	<u>798,796</u>
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Revenues:

Interest on Investments	\$       1,000	1,000
Connection Fees	\$       2,500	2,500
FOG Fees	\$      12,500	12,500
Penalty Interest	\$       3,500	5,000
Capital Assessment Fund	\$     126,531	202,457
User Charges	\$     562,251	575,339
	<u>\$    708,282</u>	<u>798,796</u>

Calculation to determine User Charge per unit:

Expenses	\$    708,282	\$    798,796
Less Revenues other than User Charge	\$    146,031	\$    223,457
Revenue needed from users	<u>\$    562,251</u>	<u>\$    575,339</u>
Number of Units	2,629	2,689
User Fee per Unit	<u>\$214</u>	<u>\$214</u>

## Budget Worksheet Report

Account Number	Description	2012 Adopted Budget	2012 Actual Amount	2013 Adopted Budget	2013 Amended Budget	2013 Actual Amount	2014 Department Request FY14	Inc/(Dec) vs 2013 Amended Budget
<b>Fund</b>	<b>401</b>	<b>Sewer Operating Fund</b>						
Revenue		Finance						
Department	05	Finance Department						
Division	0700							
33005	Interest - Investments	\$2,700.00	\$1,053.10	\$1,000.00	\$1,000.00	\$876.58	\$1,000.00	\$0.00
33010	Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34010	Miscellaneous Revenue	\$0.00	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Finance Department		\$2,700.00	\$1,053.18	\$1,000.00	\$1,000.00	\$876.58	\$1,000.00	\$0.00
Department Total: Finance		\$2,700.00	\$1,053.18	\$1,000.00	\$1,000.00	\$876.58	\$1,000.00	\$0.00
Department	08	Public Works						
	3125	Sewer						
31584	User Charges	\$454,410.00	\$499,372.75	\$562,251.00	\$562,251.00	\$551,945.17	\$575,339.00	\$13,088.00
31585	Sewer Operating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31586	Connection Fees	\$1,000.00	\$12,255.00	\$2,500.00	\$2,500.00	\$475.00	\$2,500.00	\$0.00
31587	F.O.G. Testing Fees	\$0.00	\$0.00	\$12,500.00	\$12,500.00	\$1,250.00	\$12,500.00	\$0.00
31588	Penalty Interest-Charges	\$3,000.00	\$3,626.50	\$3,500.00	\$3,500.00	\$5,150.55	\$5,000.00	\$1,500.00
32560	Other Town Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39735	Capital Assessment Fund	\$126,394.00	\$0.00	\$126,531.00	\$126,531.00	\$0.00	\$202,457.00	\$75,926.00
Division Total: Sewer		\$584,804.00	\$515,254.25	\$707,282.00	\$707,282.00	\$558,820.72	\$797,796.00	\$90,514.00
Department Total: Public Works		\$584,804.00	\$515,254.25	\$707,282.00	\$707,282.00	\$558,820.72	\$797,796.00	\$90,514.00
Revenue Totals		\$587,504.00	\$516,307.43	\$708,282.00	\$708,282.00	\$559,697.30	\$798,796.00	\$90,514.00
<b>Expenses</b>								
44230	Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49725	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	05	Finance						
Division	0700	Finance Department						
49660	Bank Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Finance Department		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Finance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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<b>Fund</b>	<b>401</b>	<b>Sewer Operating Fund</b>						
<b>Department</b>	<b>08</b>	<b>Public Works</b>						
<b>Division</b>	<b>3125</b>	<b>Sewer</b>						
40305	Salaries - Full Time	\$48,252.00	\$48,302.10	\$49,459.00	\$49,459.00	\$38,866.80	\$50,696.00	\$1,237.00
40315	Salaries - Overtime	\$150.00	\$561.40	\$500.00	\$500.00	\$261.80	\$500.00	\$0.00
40320	Longevity	\$485.00	\$370.00	\$485.00	\$485.00	\$0.00	\$485.00	\$0.00
40605	Social Security	\$3,703.00	\$3,599.66	\$3,859.00	\$3,859.00	\$2,848.09	\$3,954.00	\$95.00
40613	Retirement	\$9,694.00	\$9,694.00	\$10,521.00	\$10,521.00	\$10,521.00	\$6,327.00	(\$4,194.00)
40615	Group Insurances	\$29,277.00	\$28,940.14	\$30,309.00	\$30,309.00	\$29,981.63	\$31,521.00	\$1,212.00
40905	Comprehen. Business Pol	\$1,477.00	\$0.00	\$1,648.00	\$1,648.00	\$0.00	\$1,765.00	\$117.00
40910	Umbrella Liability	\$1,240.00	\$0.00	\$848.00	\$848.00	\$0.00	\$908.00	\$60.00
40915	Workers Compensation	\$40.00	\$40.00	\$52.00	\$52.00	\$40.00	\$66.00	\$4.00
40920	Public Officials Liabl.	\$120.00	\$0.00	\$142.00	\$142.00	\$0.00	\$152.00	\$10.00
41205	Water	\$170.00	\$144.05	\$200.00	\$200.00	\$123.75	\$200.00	\$0.00
41220	Electricity	\$7,370.00	\$11,508.47	\$9,100.00	\$9,100.00	\$7,701.21	\$10,200.00	\$1,100.00
41230	Telephone	\$157.00	\$132.60	\$165.00	\$165.00	\$99.00	\$165.00	\$0.00
41235	Fuel-Building	\$550.00	\$612.30	\$700.00	\$700.00	\$0.00	\$800.00	\$100.00
41810	Office Supplies	\$500.00	\$25.65	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00
41825	Computer Supplies	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00
41830	Postage	\$400.00	\$1,216.45	\$900.00	\$900.00	\$43.41	\$1,200.00	\$300.00
42105	Operating Supplies	\$2,000.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
44230	Depreciation Expense	\$701.00	\$700.72	\$701.00	\$701.00	\$350.36	\$701.00	\$0.00
45105	Rent - Building and Land	\$1,830.00	\$1,830.00	\$1,830.00	\$1,830.00	\$1,630.00	\$1,830.00	\$0.00
45715	Legal Notices	\$700.00	\$627.73	\$700.00	\$700.00	\$815.46	\$1,200.00	\$500.00
46020	Legal Advice	\$0.00	\$60,976.18	\$70,000.00	\$70,000.00	\$22,570.03	\$65,000.00	(\$5,000.00)
46310	Computer Software Maint	\$5,137.00	\$1,038.40	\$6,764.00	\$6,764.00	\$0.00	\$6,989.00	\$225.00
47215	Building Repairs	\$3,000.00	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00
47825	Sewage Treatment	\$239,858.00	\$242,411.00	\$254,368.00	\$254,368.00	\$260,454.99	\$271,990.00	\$17,622.00
47828	Nwk Debt Service Current Year	\$126,394.00	\$124,890.00	\$126,531.00	\$126,531.00	\$126,163.01	\$202,457.00	\$75,926.00
48105	Maint Agreements - Equipment	\$49,000.00	\$43,912.36	\$50,500.00	\$50,500.00	\$36,818.57	\$50,500.00	\$0.00
48110	Equipment Repairs	\$17,000.00	\$10,705.00	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00	\$0.00

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<b>Fund</b>	<b>401</b>	<b>Sewer Operating Fund</b>						
<b>Department</b>	<b>08</b>	<b>Public Works</b>						
<b>Division</b>	<b>3125</b>	<b>Sewer</b>						
48710	Printing & Binding	\$100.00	\$162.00	\$200.00	\$200.00	\$0.00	\$200.00	\$0.00
49610	Auditor/Accounting Svcs.	\$13,000.00	\$3,000.00	\$3,000.00	\$8,000.00	\$5,000.00	\$5,000.00	(\$3,000.00)
49620	Prof Serv-Engineer/Arch	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49650	Misc Contractual Serv	\$5,000.00	\$10,500.00	\$50,800.00	\$25,800.00	\$1,199.95	\$25,000.00	(\$800.00)
49654	F. O. G. Testing	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
49666	Maintenance Fund	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
<b>Division Total: Sewer</b>		<b>\$567,805.00</b>	<b>\$605,900.21</b>	<b>\$708,282.00</b>	<b>\$713,282.00</b>	<b>\$545,489.06</b>	<b>\$798,796.00</b>	<b>\$85,514.00</b>
<b>Department Total: Public Works</b>		<b>\$567,805.00</b>	<b>\$605,900.21</b>	<b>\$708,282.00</b>	<b>\$713,282.00</b>	<b>\$545,489.06</b>	<b>\$798,796.00</b>	<b>\$85,514.00</b>
<b>Revenue Totals:</b>								
<b>Expense Totals</b>								
		\$567,805.00	\$616,307.43	\$708,282.00	\$708,282.00	\$559,697.30	\$798,796.00	\$90,514.00
		\$567,805.00	\$605,900.21	\$708,282.00	\$713,282.00	\$545,489.06	\$798,796.00	\$85,514.00
<b>Fund Total: Sewer Operating Fund</b>		<b>\$19,699.00</b>	<b>(\$89,592.79)</b>	<b>\$0.00</b>	<b>(\$5,000.00)</b>	<b>\$14,208.24</b>	<b>\$0.00</b>	<b>\$5,000.00</b>
<b>Revenue Grand Totals:</b>								
		\$587,504.00	\$516,307.43	\$708,282.00	\$708,282.00	\$559,697.30	\$798,796.00	\$90,514.00
<b>Expense Grand Totals:</b>								
		\$567,805.00	\$605,900.21	\$708,282.00	\$713,282.00	\$545,489.06	\$798,796.00	\$85,514.00
<b>Net Grand Totals:</b>								
		\$19,699.00	(\$89,592.79)	\$0.00	(\$5,000.00)	\$14,208.24	\$0.00	\$5,000.00